



**BOARD OF DIRECTORS
VIRTUAL MEETING MINUTES**

May 14, 2020

Board of Directors Members present via phone

- Jill Johnson, County Commissioner; Island County, Board Chair
- Cammy Hart-Anderson, Human Services; designated alternate for Dave Somers, Snohomish County Executive
- Nicole Gorle, Legislative Analyst; designated alternate for Stephanie Wright, Snohomish County Council
- Bill Watson, Council Member; San Juan County
- Heidi Beazizo, Sr. Legislative Analyst; Snohomish County, designated alternate for Nate Nehring
- Rud Browne, County Council Member; Whatcom County
 - Anne Deacon, Human Services Manager, designated alternate for Rud Browne; Whatcom County Council Member
- Sam Low, Council Member; Snohomish County
- Sarah Hinman, Skagit County Public Health; designated alternate for Ken Dahlstedt, Skagit County Commissioner
- Satpal Sidhu, County Executive; Whatcom County
- Pat O'Maley Lanphear, Advisory Board Chair

North Sound Behavioral Health Administrative Services Organization (BH-ASO) staff present via phone

- Joe Valentine, Executive Director; North Sound BH-ASO
- Darrell Heiner, Accounting Specialist; North Sound BH-ASO
- Margaret Rojas, Assistant Director; North Sound BH-ASO
- James Dixon, Quality Specialist, North Sound BH-ASO
- Charles DeElena, Project Manager/Compliance Officer, North Sound BH-ASO
- Joanie Williams, Administrative Manager/Clerk of the Board; North Sound BH-ASO

Guests present via phone

There were no guests present via the virtual meeting.

Call to Order -Chair

The Chair called the meeting to order (via GoToMeeting) and initiated introductions.

Revisions to the Agenda – Chair

The Chair asked if there were any revisions to the May Agenda, there were none.

North Sound BH-ASO Attorney's Opinion on Open Public Meetings Act Ruling

Joe Valentine spoke about North Sound BH-ASO's correspondence from the ASO Attorney regarding the Governor's Proclamation regarding Open Public Meetings Act (OPMA) during the pandemic.

Approval of the February 13th and April 10th, 2020, Minutes (no meeting in March) Motion #20-11

Chair

Bill Watson moved the motion for approval, Nicole Gorle seconded, all in favor, Motion #20-11 carried. It was noted that there were no nays or abstentions.

Comments & Announcements from the Chair

- The Chair had announcement; she said there was an update from the construction facility on the Island County Behavioral Health Stabilization Facility that is under construction. Extra time is needed for completion. The new projected opening date is now early to mid-November.
- Jill said that it was requested of her to have a conversation with Joe about the ASO budget. The request was for the ASO to give notification and/or equal access to the all Providers when there is money available. The ASO was asked to contact all providers to give all a chance to respond.

Reports from Members

Snohomish County (Cammy)

- Compass will be closing 3 offices, Marysville, Snohomish, and Monroe. Cammy will be having a conversation with Tom Sebastian today to learn more and see if there is anything Snohomish can do to support the sites.

Whatcom County (Anne)

- Whatcom County's Crisis Stabilization Center is aiming for an opening date of September, with additional components being worked out in the meantime.
- A Recovery House is being constructed (Opportunity Council is opening it). The current plan is a 16-bed male, co-occurring disorders program, operated by Lifeline Connections.

Skagit County (Sarah)

- Property was purchased in Mount Vernon to support a permanent supported housing unit. Anticipating construction to take place soon on the project, and the hope is to open in late 2021.

Comments from the Public via Phone

The Chair asked if there were any comments from the public, there were none

Report from the Advisory Board

Pat gave the report from the Advisory Board. She answered questions from the Board Members

Report from the Executive Director

- **Compliance Report:** Charles DeElena, Compliance Officer

Charles DeElena gave the Compliance Report. Quarter 4 from 2019 was included in the packet and referenced, as well as the current report for Q1-2020. There were no questions or comments from the Board Members

- **Post COVID Planning:** Dr. Glenn Lippman, Medical Director

Dr. Lippman gave a presentation on Post COVID Planning. He answered questions from the Board Members.

The Report from the Executive Director consisted the following topics:

- UPDATE ON NORTH SOUND BH ASO FACILITY CLOSURE
- CRISIS SERVICES
- CRISIS SERVICES REPORTS
- COVID-19 LONG TERM BEHAVIORAL HEALTH IMPACTS
- BEHAVIORAL HEALTH COORDINATING COMMITTEE
- RURAL COMMUNITIES OPIOID RESPONSE PROGRAM
- FEMA CRISIS COUNSELING PROGAM
- UPDATE ON SAMHSA COVID-19 EMERGENCY BEHAVIORAL HEALTH GRANTS
- NEW TRUEBLOOD SETTLEMENT DOLLARS

- HEALTH CARE AUTHORITY ISSUES AN RFP TO SELECT ADDITIONAL MCOs
- B&O TAX EXEMPTION
- COVID WEEKLY DASHBOARD
- EXECUTIVE DIRECTOR FINANCIAL REPORT

Report from the Finance Officer

Joe Valentine gave the Report from the Finance Officer and answered questions from the Board Members

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Executive Committee with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

Consent Agenda

Motion #20-12

- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from February 1st, 2020 through February 29th, 2020 in the amount of \$1,164,532.32.
Payroll for the month of February in the amount of \$137,785.50 and associated employer benefits in the amount of \$54,721.82.

Rud Browne moved approval of Motions 20-12, 20-13 and 20-14, Bill Watson seconded, all in favor, Motions 20-12, 20-13 and 20-14 were carried

Motion #20-13

- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from March 1st, 2020 through March 31st, 2020 in the amount of \$2,214,144.15.
Payroll for the month of March in the amount of \$138,810.26 and associated employer benefits in the amount of \$55,447.54.

Rud Browne moved approval of Motions 20-12, 20-13 and 20-14, Bill Watson seconded, all in favor, Motions 20-12, 20-13 and 20-14 were carried

Motion #20-14

- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from April 1st, 2020, through April 30th, 2020 in the amount of \$1,218,344.64
Payroll for the month of April in the amount of \$142,615.60 and associated employer benefits in the amount of \$61,598.65.

Rud Browne moved approval of Motions 20-12, 20-13 and 20-14, Bill Watson seconded, all in favor, Motions 20-12, 20-13 and 20-14 were carried

Action Items

For Executive Committee Approval

Triage/Crisis Centers

The Behavioral Health Triage Facilities and Crisis Centers were initially not funded in the ASO budget for fiscal year 2020. The original BH-ASO 2020 budget prioritized fully funding the Crisis Line and Mobile Crisis Outreach Teams. Facility

based crisis stabilization services were identified by counties as the 2nd priority area for funding based on the availability of resources. We now project having sufficient funding to fund the Triage Facilities and Crisis Centers for Non-Medicaid/uninsured individuals for the period of July 1, 2019 through June 30, 2020. We anticipate ASO funding will continue to be available into fiscal year July 2020-June 2021.

The contract amendments below are being presented to fund the centers for the Non-Medicaid/uninsured individuals accessing facility-based stabilization services.

The funding is based on monthly operational costs divided by the number of Non-Medicaid individuals multiplied by the number of bed days for a month. Our Senior Accountant has reviewed the proposed agency budgets and their proposed operational costs and staffing models. In his opinion, all three centers are operating lean, have cut costs, substantially reorganized operations and are well within appropriate expenses for 24x7x365 models. Additionally, our analysis took into consideration the funding provided by the respective counties for Snohomish Triage and Skagit Crisis Center in the projection of the North Sound BH-ASO cost allocation.

The Whatcom County Triage/Sub-Acute Detox center is currently receiving state Proviso dollars to serve non-Medicaid persons of \$500,000 a year. They will be identifying the potential future shortfall in non-Medicaid funds once the new proposed 16 Bed Triage and 16 Bed Acute Withdrawal Management Facilities are open.

Snohomish County Triage Center

Summary:

Compass Health operates the Triage Center in Snohomish County. The funding for this facility is July 2019 through June 30, 2020. For July -December 2019 the cost of services to individuals who are Non-Medicaid was \$348,000 and for January – June 2020 the proposed costs are \$280,000.

Motion #20-15

- North Sound BH-ASO-Compass Health-ICCN-19-20 Amendment 3 to provide funding to cover individuals who are Non-Medicaid/uninsured being served in the Triage Center in Snohomish County. The contract term of the contract is July 1, 2019 through June 30, 2020 with an automatic one-year renewal on July 1, 2020 based on continued compliance with the terms of the contract

Rud Browne moved the motion for approval, Bill Watson seconded, all in favor, Motion #20-15 carried

Skagit County Crisis Center

Summary:

Pioneer Human Services (PHS) operates the Crisis Center in Skagit County. The Crisis Center is currently serving individuals for sub-acute withdrawal management. The funding for this facility is July 1, 2019 through June 30, 2020. For this period, the cost to serve individuals who are Non-Medicaid is estimated to be \$264,000.

Motion #20-16

- North Sound BH-ASO-PHS-ICN-19-20 Amendment 3 to provide funding to cover individuals who are Non-Medicaid being served in the Crisis Center. The contract term is July 1, 2019 through June 30, 2020 with an automatic one-year renewal on July 1, 2020 based on continued compliance with the terms of the contract.

Bill Watson moved the motion for approval, Rud Browne seconded, all in favor, Motion #20-16 carried

Evergreen Recovery Centers Lynnwood Withdrawal Management Facility

Summary:

- Evergreen Recovery Centers operates a Lynnwood facility providing acute withdrawal management services. As with our other facilities Evergreen has been serving individuals who are Non-Medicaid/uninsured. The cost to fund Non-Medicaid individuals served at the facility and a drop in capacity due to COVID-19 is **\$81,254**. The capacity reduction is **\$5,344.88** and the Non-Medicaid funding is **\$75,919.12**. This motion covers funding Non-Medicaid services July 2019-June 2020 and is inclusive of a short-term capacity reduction due to COVID-19 from March 2020 through June 2020.

Motion #20-17

North Sound BH-ASO-Evergreen Recovery Centers-ICN-19-20 Amendment 2 to provide funding to cover Non-Medicaid individuals for July 2019-June 2020 and a short-term loss of capacity at the Lynnwood Withdrawal Management Facility due to COVID-19. The contract term is July 1, 2019 through June 30, 2020 with an automatic one-year renewal on July 1, 2020 based on continued compliance with the terms of the contract.

Rud Browne moved the motion for approval, Bill Watson seconded, all in favor, Motion #20-17 carried

Introduction Items:

1. During the June BOD meeting we will be presenting fiscal year July 2020 – June 2021 provider budgets for approval. We are in the process of building our 2020-21 budget, taking into account the additional General State Funds we've identified for implementation, expansion and enhancements. All contracts will automatically renew based on continued compliance with contract requirements on July 1, 2020.

Joe noted that during the June meeting the ASO will have contract renewal motions available for review from the Board Members. There will be a Governance and Operations meeting taking place in June to discuss the motions.

2. Elections for Chair and Vice Chair

Nominations received so far:

- Jill Johnson for Chair
- Ken Dahlstedt for Chair
- Bill Watson for Vice-Chair
- Rud Browne for Vice-Chair

The nominations received to date for Chair and Vice Chair were reviewed. Additional nominations are to be sent to the Clerk of the Board. It was noted that the election process will be an Action Item during next month's meeting.

An electronic voting mechanism will be identified if the meeting is virtual.

Discussion Item

- Future logistics for Board Meetings

Prior to COVID_19 and working from home, physical binders with accompanying Board Meeting documents were a regular practice of the Board Meetings for document and report review purposes. Now that the Board is not meeting in person, all meeting documents are being sent, viewed, and discussed electronically. It was discussed that the documents can continue to be reviewed and discussed electronically once the meetings return to being in person meetings. Members could bring their computers and/or iPads or smart phones with the binder packet electronic attachment ready for review. There will also be the option to view them with one of the ASO's guest computers. Additional thoughts or questions on this idea were requested to be sent to the Clerk of the Board.

Adjourn: 2:59 p.m.

Next meeting: June 11th, 2020



STATE OF WASHINGTON
OFFICE OF THE GOVERNOR

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**PROCLAMATION BY THE GOVERNOR
AMENDING AND EXTENDING
PROCLAMATIONS 20-05, 20-28, 20-28.1 and 28.2**

20-28.3

Open Public Meetings Act and Public Records Act

WHEREAS, on February 29, 2020, I issued Proclamation 20-05, proclaiming a State of Emergency for all counties throughout the state of Washington as a result of the coronavirus disease 2019 (COVID-19) outbreak in the United States and confirmed person-to-person spread of COVID-19 in Washington State; and

WHEREAS, as a result of the continued worldwide spread of COVID-19, its significant progression in Washington State, and the high risk it poses to our most vulnerable populations, I have subsequently issued amendatory Proclamations 20-06 through 20-53 and 20-55, exercising my emergency powers under RCW 43.06.220 by prohibiting certain activities and waiving and suspending specified laws and regulations; and

WHEREAS, the COVID-19 disease, caused by a virus that spreads easily from person to person which may result in serious illness or death and has been classified by the World Health Organization as a worldwide pandemic, has broadly spread throughout Washington State, seriously increasing the threat of serious associated health risks statewide; and

WHEREAS, there are currently at least 17,122 cases of COVID-19 in Washington State with 945 associated deaths, demonstrating the ongoing, present, and persistent threat of this lethal disease; and

WHEREAS, on March 24, 2020, I issued Proclamation 20-28, waiving and suspending laws and rules concerning RCW 42.56, the Public Records Act, and RCW 42.30, the Open Public Meetings Act, that require any activity that occurs in an in-person setting to prevent further spread of the virus; and

WHEREAS, on April 23, 2020, under the provisions of RCW 43.06.220(4), the statutory waivers and suspensions of Proclamation 20-28 were extended by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or May 4, 2020, whichever occurs first; and

WHEREAS, on April 23, 2020, I issued Proclamation 20-28.1 acknowledging the extension of statutory waivers and suspensions therein by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or May 4, 2020, whichever occurs first, and similarly extending its prohibitions; and

WHEREAS, on May 4, 2020, under the provisions of RCW 43.06.220(4), the statutory waivers and suspensions of Proclamations 20-28 were again extended by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or May 31, 2020, whichever occurs first, with the exception of RCW 42.56.520(1), which the leadership of the Washington State Senate and House of Representatives extended until the termination of the COVID-19 State of Emergency or May 11, 2020; and

WHEREAS, on May 5, 2020, I issued Proclamation 20-28.2 acknowledging the extension of statutory waivers and suspensions therein by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or May 31, 2020, whichever occurs first, and similarly extending its prohibitions, with the exception of RCW 42.56.520(1), which I extended to May 11, 2020, as authorized by the leadership of the Washington State Senate and House of Representatives; and

WHEREAS, on May 11, 2020, under the provisions of RCW 43.06.220(4), the statutory waiver and suspension of RCW 42.56.520(1) in Proclamation 20-28 was again extended by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or May 31, 2020; provided, that the waiver of RCW 42.56.520(1) does not apply to requests for public records received by an agency electronically; and

WHEREAS, the worldwide COVID-19 pandemic and its progression in Washington State continues to threaten the life and health of our people as well as the economy of Washington State, and remains a public disaster affecting life, health, property or the public peace; and

WHEREAS, the Washington State Department of Health continues to maintain a Public Health Incident Management Team in coordination with the State Emergency Operations Center and other supporting state agencies to manage the public health aspects of the incident; and

WHEREAS, the Washington State Military Department Emergency Management Division, through the State Emergency Operations Center, continues coordinating resources across state government to support the Department of Health and local health officials in alleviating the impacts to people, property, and infrastructure, and continues coordinating with the Department of Health in assessing the impacts and long-term effects of the incident on Washington State and its people.

NOW, THEREFORE, I, Jay Inslee, Governor of the state of Washington, as a result of the above-noted situation, and under Chapters 38.08, 38.52 and 43.06 RCW, do hereby proclaim that a State of Emergency continues to exist in all counties of Washington State, that Proclamation 20-05 and all amendments thereto remain in effect as otherwise amended, and that Proclamations 20-28 and 20-28.1, 20-28.2 are amended to recognize the extension of the statutory waiver and suspension of RCW 42.56.520(1) by the leadership of the Washington State Senate and House of Representatives until 11:59 p.m. on May 31, 2020, except that the extension of the waiver and suspension of language in RCW 42.56.520(1) will not apply to 5-day response requirements under the statute for public records requests received by an agency electronically.

I again direct that the plans and procedures of the *Washington State Comprehensive Emergency Management Plan* be implemented throughout state government. State agencies and departments are directed to continue utilizing state resources and doing everything reasonably possible to support implementation of the *Washington State Comprehensive Emergency Management Plan* and to assist affected political subdivisions in an effort to respond to and recover from the COVID-19 pandemic.

I continue to order into active state service the organized militia of Washington State to include the National Guard and the State Guard, or such part thereof as may be necessary in the opinion of The Adjutant General to address the circumstances described above, to perform such duties as directed by competent authority of the Washington State Military Department in addressing the outbreak. Additionally, I continue to direct the Department of Health, the Washington State Military Department Emergency Management Division, and other agencies to identify and provide appropriate personnel for conducting necessary and ongoing incident related assessments.

Violators of this of this order may be subject to criminal penalties pursuant to RCW 43.06.220(5).

Signed and sealed with the official seal of the state of Washington on this 12th day of May, A.D., Two Thousand and Twenty at Olympia, Washington.

By:

_____/s/_____
Jay Inslee, Governor

BY THE GOVERNOR:

_____/s/_____
Secretary of State